

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., May 2, 2022**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Robb Fannin, Chair, 785-5423

Dave Nelson, Vice Chair, 293-7979

Sabrina Peacock, Secretary/Treasurer 951-8327

Virginia Gianakos, Supervisor, 293-4728

Marlon K. Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager,  
741-9768

Mark Cooper, Property Manager, 990-7555

Luis Martinez, Facilities Monitor, 990-7250

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<b>1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (CHAIR FANNIN) 4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b>
<b>7:05 – 7:15</b>	<b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b>
	<b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b>
<b>7:15 – 7:20</b>	<b>7. CONSENT AGENDA (5 Minutes)</b>
	<b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda a. April 5, 2022 Meeting Minutes b. April 19, 2022 Special Strategic Meeting Minutes c. Committee Meeting Minutes for April 2022 i. Treasurer's Review Committee ii. Management Committee iii. Strategic Committee d. March 2022 Financial Statements e. April 2022 Facilities Monitor Report (Separate from packet)</b>
<b>7:20-8:00</b>	<b>8. COMMITTEE REPORTS (40 Minutes)</b>

	<ol style="list-style-type: none"> <li>1. <b>Treasurer's Review Committee</b> – Treasurer Peacock <ol style="list-style-type: none"> <li>a. The Treasurer's Review Committee recommends a Motion to accept the grant issued from DEP in the amount of \$586,550. \$307,834 will be paid and reimbursed this fiscal year 21/22.</li> <li>b. The Treasurer's Review Committee recommends a Motion to approve the vendors/consultant contracts provided by LG Sonic, Solitude, Kleindfelder, NovaWa, &amp; Mark Cooper.</li> </ol> </li> <li>2. <b>Grounds/Security Committee</b> – Committee Chair Nelson</li> <li>3. <b>Management Committee</b> – Committee Chair Fannin <ol style="list-style-type: none"> <li>a. The Management Committee recommends a Motion to accept changing the clubhouse resident service hours to Monday through Friday 9am to 3pm and open only the first Saturday of the month 9am to 3pm.</li> <li>b. The Management Committee recommends a Motion to approve increasing District Manager, Adriana Urbina salary to match Property Manager's Mark Cooper. Budget will be amended to reflect increase.</li> </ol> </li> <li>4. <b>Strategic Planning Committee</b> – Committee Chair Brownlee</li> </ol>
<b>8:00- 8:20</b>	<b>11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR (10 Minutes)</b>
	<b>GENERAL REMARKS</b> – Chair of The Board of Supervisors
<b>8:20-8:30</b>	<b>12. PROPERTY MANAGER (10 Minutes)</b>
	<b>Items for Consideration by Property Manager - Mark Cooper</b> <ol style="list-style-type: none"> <li>1. Property Management Report</li> </ol>
<b>8:30–8:35</b>	<b>13. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager – Adriana Urbina</b> <ol style="list-style-type: none"> <li>1. District Manager Report</li> </ol>
<b>8:35 –8:45</b>	<b>14. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:45</b>	<b>ADJOURN</b>